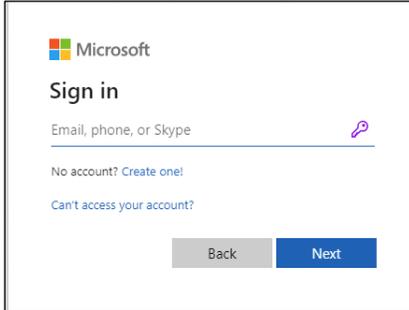
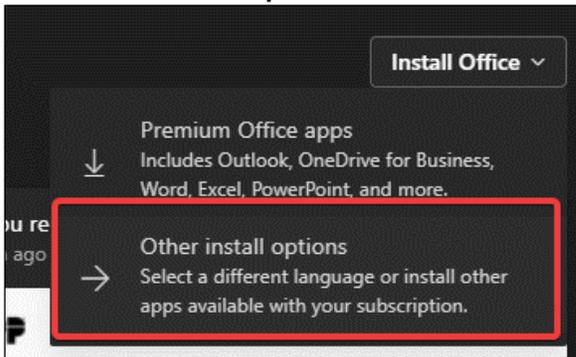


1. Open up web browser and navigate to <https://login.microsoftonline.com>
 - a. You'll be prompted to login. Use the login that you are setting up Outlook or M365 apps for:



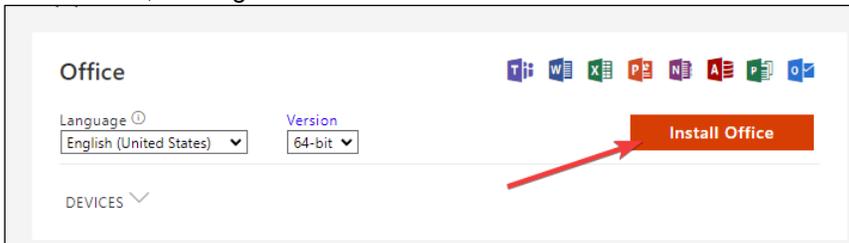
2. Once logged in, click on the **Install Office** dropdown on the top right portion of the page:
 - a. Select **Other Install Options**:



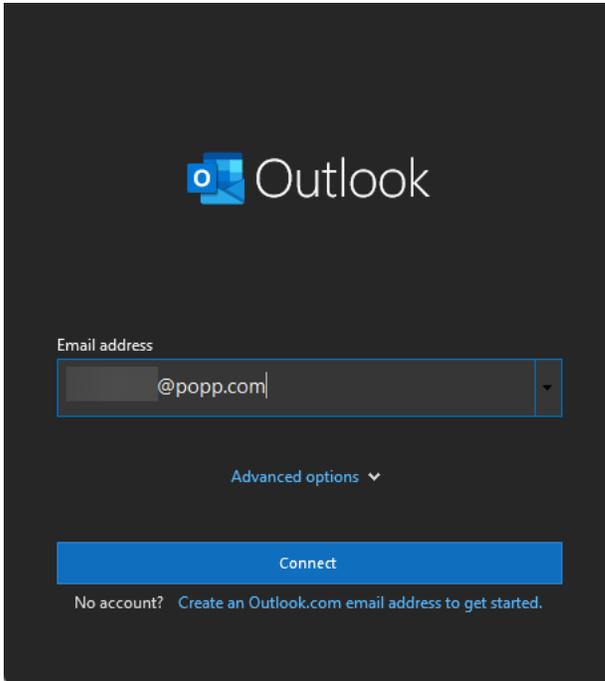
3. On the next page, select **View apps & devices** under **Office apps & devices**:



4. Select **Install Office**, making sure that the **Version** is **64-bit**:



5. This will download **OfficeSetup.exe**. Run this when finished downloading to install M365 Apps.
6. Once finished, search for **Outlook** and run the program:
 - a. **Outlook** will prompt for an email address to setup.
 - b. Type in the **email address** and select **Connect**.



- c. In the next prompt, type in the **password** for the account and check the **Remember my credentials** box:

