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YEALINK DESKPHONE

VOLUME, AUDIO, AND RINGTONE SETTINGS - INTRODUCTION

NOTE: THIS VIDEO FEATURES A T54W. PROCEDURE MAY VARY ON SOME MODELS.

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YEALINK DESKPHONE
VOLUME, AUDIO, AND RINGTONE SETTINGS - INTRODUCTION

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YEALINK DESKPHONE

HANDSET VOLUME

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YEALINK DESKPHONE HANDSET VOLUME

- To adjust the handset volume:
  - Lift the handset
  - Press or hold the plus (+) or minus (-) on the Volume button
  - This change will only affect the inbound volume of the call

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HANDSET VOLUME

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SPEAKER VOLUME

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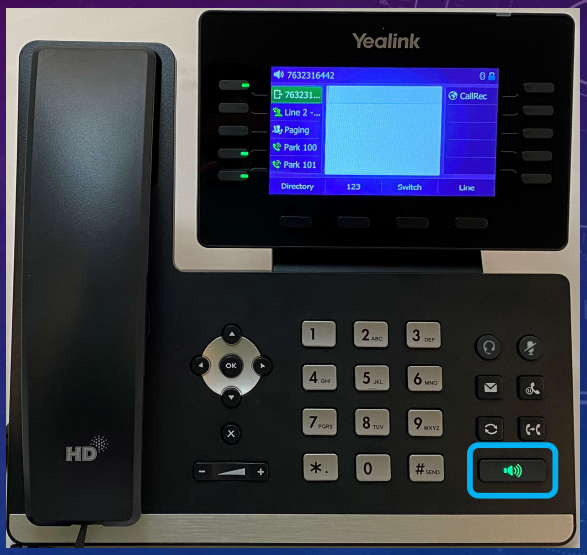
YEALINK DESKPHONE SPEAKER VOLUME

- To adjust the speaker volume:
  - Press the Speaker button



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YEALINK DESKPHONE SPEAKER VOLUME

- To adjust the speaker volume:
  - Press the Speaker button
  - Press or hold the plus (+) or minus (-) on the volume button
- This adjustment can also be made during a phone call while using the speakerphone

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HEADSET VOLUME

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YEALINK DESKPHONE HEADSET VOLUME

- To adjust the headset volume:
  - Press the Headset button

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YEALINK DESKPHONE HEADSET VOLUME

- To adjust the headset volume:
  - Press the Headset button
  - Press or hold the plus (+) or minus (-) on the volume button
- This adjustment can also be made during a phone call while using a headset

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HEADSET VOLUME

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MUTE OUTBOUND AUDIO

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YEALINK DESKPHONE MUTE OUTBOUND AUDIO

- To mute outbound audio:
  - Press the Mute button

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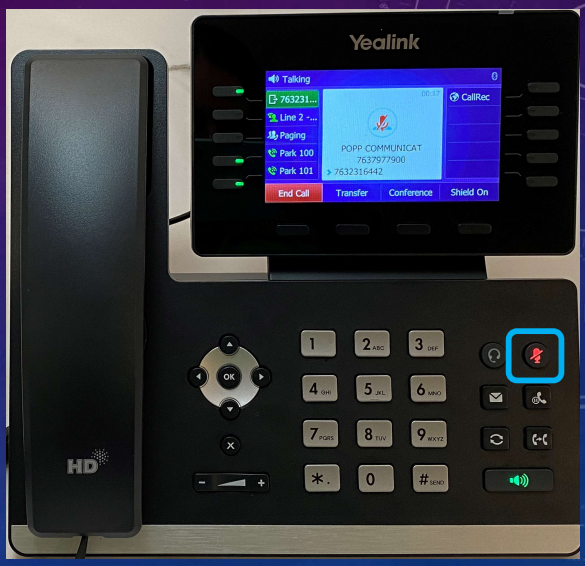
YEALINK DESKPHONE MUTE OUTBOUND AUDIO

- To unmute:
  - Press the Mute button again



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MUTE OUTBOUND AUDIO

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RING VOLUME

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YEALINK DESKPHONE RING VOLUME

- To adjust the ring volume (with the phone idle):
  - Press or hold the plus (+) or minus (-) on the Volume button
  - The sample ring tone will indicate the new ring volume

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YEALINK DESKPHONE RING VOLUME

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YEALINK DESKPHONE

CHANGE EXTERNAL RING TONE

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CHANGE EXTERNAL RINGTONE

- Press the [Menu] softkey

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YEALINK DESKPHONE CHANGE EXTERNAL RINGTONE

- Use the navigation keypad to select:
  - Basic
  - Sound
  - Ring Tones

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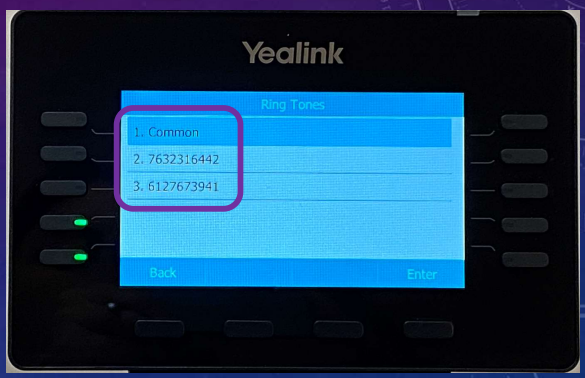
YEALINK DESKPHONE CHANGE EXTERNAL RINGTONE

- Use the navigation keypad to select:
  - **Common** - to set default ring tone for calls to all lines on the phone
  - **Line** - to set a different ring tone for a specific line
- Press the [OK] button



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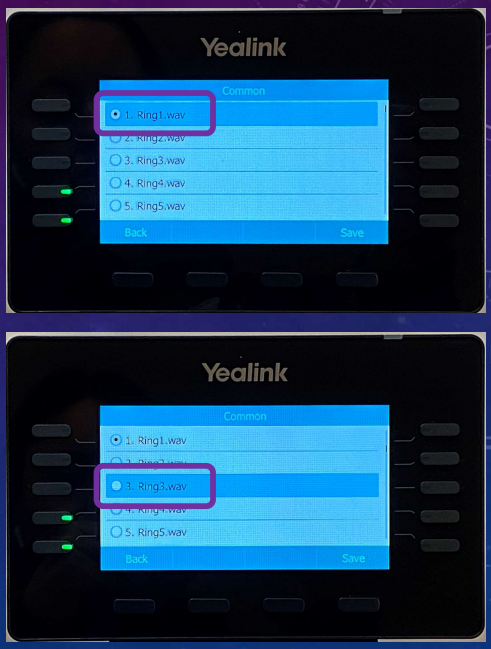
CHANGE EXTERNAL RINGTONE

- The selected radio button denotes the current ring tone
- Use the navigation keypad to scroll through the options and sample each ring tone



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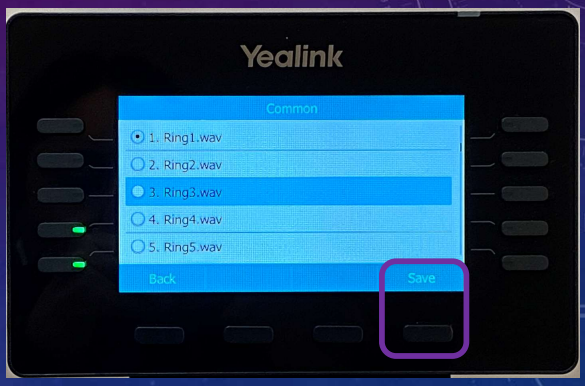
CHANGE EXTERNAL RINGTONE

- Press the [Save] softkey to set the desired ringtone



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YEALINK DESKPHONE
CHANGE EXTERNAL RINGTONE

- Lift the handset and hang up to exit the menu

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CHANGE EXTERNAL RINGTONE

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