



12/20/2021







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WWW.popp.com	Business Group Admin Porta	1		000 <b>T</b>	r Carlson -
	Lines in Depa	tment:	/iew All	~	
	Move selected to: Select	t department	▼ M	tove Download all Lines	•
	Phone Number	Evt	Name	Department	
	Search for	EAL.	ivanie	in any field	
	(612) 767 0581		Main Number	None	•
	(763) 231 1474	1474	Account Director	Sales	•
ADMINISTRATOR FORTAL	(763) 231 5741	5741	Open User	None	•• Inn
STEP 2 – LIPDATE ADMINISTRATOR SETTING	(763) 231 5742	5742	Helpline User	None	·0 6
STEL 2 OF DATE ADMINISTRATION SETTING	(763) 231 5743	5743	Open Sales 2	Sales	•
	(763) 231 5744	5744	Open Sales	Sales	•
- Click the blue icon to the right of the user and select	(763) 231 5745	5745	Jeremy O - Remo	ote Sales	•
[Edit personal details]	(763) 231 5746	5746	Kristin H - Remot	te Sales	•
	(763) 231 7633		Office Technology	y Management None	•
	(763) 231 8759	8759	■A Easy Attendant	None	
	(763) 231 8764	8764	Premium Attenda	ant None	
	(763) 233 7687	7687	Bryan P	None	•
	(763) 233 7688	7688	Erin E	None	•
	(763) 233 7689	7689	Jenny Carlson	None	
	(763) 233 7694	7694	OPEN IC	View individual setting	15
	(763) 233 7931		HCC MLHG 1 pil	Iot: HCC ML f Beset line	
	(763) 233 7932		HCC MLHG 2 pil	lot: HCC ML [ Unlock account	







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.popp.com	Business Group Admin Porta	ıl		Jenny Cariso
	Lines in Depar	tmont:		
	Lines in Depai	unent. views		Developed all Lines
	Move selected to: Selec	t department	Move	Download all Lines
	Phone Number	Ext.	Name	Department
	Search for		in any field	~
	(612) 767 0591		Main Number	None
	(612) 101 0351	1474	Account Director	Sales
DMINISTRATOR PORTAL	(763) 231 5741	5741 @	Open User	None 💮
	(763) 231 5742	5742	Helpline User	None 💮
EP 5 - UPDATE VOICEMAIL	(763) 231 5743	5743 💻	Open Sales 2	Sales 😐
	(763) 231 5744	5744 🔍	Open Sales	Sales 😐
Click the blue icon to the right of the User and	(763) 231 5745	5745 💻	Jeremy O - Remote	Sales 😐
select [View individual settings]	(763) 231 5746	5746 💻	Kristin H - Remote	Sales 💮
	(763) 231 7633	<u>@</u>	Office Technology Management	None 😐
	(763) 231 8759	8759 ≣∄	Easy Attendant	None 😔
	(763) 231 8764	8764 ≣∰	Premium Attendant	None 💮
	(763) 233 7687	7687 🔍	Bryan P	None 💮
	(763) 233 7688	7688	Erin E	None 😶
	(763) 233 7689	7689 💻	Jenny Carlson	Mana
	(763) 233 7694	7694 🔍	OPEN IC	View Individual settings
	(763) 233 7931	100	HCC MLHG 1 pilot: HCC ML	Edit personal details
	(763) 233 7932	133	HCC MLHG 2 pilot: HCC ML	Unlock account
	(760) 000 7000	7000		





























































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				0.1	T
	Business Group Admin Porta	al			Jenny Carls
	Lines in Department: View All				
	Move selected to: Select	ct department		Move	Download all Lines
	Phone Number	Evt		Name	Department
	Search for	LAU.		in any field	Coparation
	(612) 767 0581			Main Number	None 😶
	(763) 231 1474	1474	<u>@</u> /	Account Director	Sales 💮
ADMINISTRATOR PORTAL	(763) 231 5741	5741	<u>@</u> (	Open User	None 😔
TED 9 - NEW LISER RESET PASSWORD/SET LIP VOICEMAIL	(763) 231 5742	5742	<u>@</u>	Helpline User	None 😔
TEL 5 - NEW OSER RESET ASSWORD/SET OF VOICEWAIL	(763) 231 5743	5743	<u>@</u> (	Open Sales 2	Sales 💮
	(763) 231 5744	5744	<u>@</u> (	Open Sales	Sales 💮
the line was <u>renamed</u> in Step 1:	(763) 231 5745	5745	<u>@</u> ]	Jeremy O - Remote	Sales 😶
You will need to reset the PIN for the existing voicemail hox	(763) 231 5746	5746	<u>@</u>	Kristin H - Remote	Sales 😶
Tod with need to reset the rink for the existing volceman box	(763) 231 7633		<u>®</u> (	Office Technology Management	None 😁
Click the blue icon to the right of the user and select [View	(763) 231 8759	8759	= <u>2</u>	Easy Attendant	None 😳
individual settings]	(763) 231 8764	8764	=* 6	Premium Attendant	None 😳
	(763) 233 7687	/687	<u>s</u>	Bryan P	None 😳
	(763) 233 7688	/688			None 😳
	(763) 233 7689	7689	<u> </u>	Jenny Canson	View individual settings
	(763) 233 7694	7694	<u></u>	JPENIG	Edit personal details
	(763) 233 7931		1111	NOC MERG 1 PROT HOC ME	Reset line
	(763) 233 7932		133	HCC MLHG 2 pilot: HCC ML	







